

## Role One – Financial Accounting & Reporting

### FINANCIAL ACCOUNTANT

A current full time opportunity has arisen within the Finance Department of the health service. With the recent integration of the Albury and Wodonga Hospital's, this is an exciting and challenging period for the health service and will suit an enthusiastic candidate looking to broaden their range of experiences. The position will be based at Wodonga Hospital.

Responsibilities will include:

- ❖ Ongoing management of a customised financial reporting product and existing in-house financial systems;
- ❖ Assisting with the preparation of monthly, quarterly and annual financial reports and information for internal and external stakeholders;
- ❖ Liaison with and day to day management of external service providers;
- ❖ Development and implementation of procedures; and
- ❖ Preparation of monthly reconciliations.

Preferred candidates for this position will possess the following:

- ❖ Tertiary qualifications in Business / Commerce;
- ❖ From 0 to 5 years previous accounting experience;
- ❖ Post graduate accounting qualifications (CA / CPA) preferred but not essential;
- ❖ Highly developed interpersonal and communication skills (oral and written);
- ❖ Well developed computing skills; and
- ❖ Previous experience in the health industry and/or with Oracle Financials would be highly regarded.

Salary and conditions of employment are as per The Hospital Administrative Officers' Award and remuneration will be dependent on qualifications and experience.

For further information please contact Mr Leo Andronicos, Financial Controller on (02) 6051 7464.

Further information, including a copy of the position description may be obtained from our website at: [www.awh.org.au/employment](http://www.awh.org.au/employment)

Completed applications should consist of an Application for Employment Form, address of the Selection Criteria and a Curriculum Vitae (including the names and contact details of 2 professional referees) should be received by no later than 4.30pm Friday 20 May 2011 and should be directed to:

Human Resource Director – Paul Tilbury  
Albury Wodonga Health  
PO Box 156 WODONGA VIC 3689  
[info@careerinsights.com.au](mailto:info@careerinsights.com.au)

## **Role Two – Accountant - Full time - Randstad**

Accountant - Full time

- Great working environment
- Competitive salary
- Development opportunities available

Our client is an established Accounting firm in the Albury Wodonga area and they are looking for an experience Accountant to join their team.

In this role you will be mainly working in Business Tax and will require at least 3 years experience in a similar role. Our client offers a new and modern working environment as well a competitive salary structure.

This role also has the potential to progress in to a more senior role with more client contract in the future.

Our client is looking for:

- A fully qualified Accountant, preferably to be completed or completing there CA
- Up to 3 years experience in Tax
- High level computer skills
- Experience in problem solving

\*The salary will depend on the successful applicant's skills and experience.

If you interested in this role please call Tabitha West at Randstad on 1300 952 197 or to apply please email your application including reference contact details to [info@careerinsights.com.au](mailto:info@careerinsights.com.au)

## Role Three – Administration Assistant



EXCELLENCE IN EVERYTHING WE TOUCH<sup>SM</sup>

### *Administration Assistant*

Based in Atlanta, Georgia, Crawford & Company ([www.crawfordandcompany.com](http://www.crawfordandcompany.com)) is the world's largest independent provider of claims management and related solutions to the risk management and insurance industry as well as self-insured entities, with a global network of more than 700 locations in 63 countries.

A full time opportunity is now available in our Albury office for an enthusiastic and team oriented Administration Assistant to provide general administrative support.

Duties include:

- Dictaphone typing of client reports in a timely manner
- Data entry into our Claims Management System (on the job training will be provided)
- Answering phones
- Sorting mail
- Ordering stationery
- Filing
- General office errands

You will possess a strong customer service focus & commensurate interpersonal & relationship management skills. You will also be a team player; possess strong administrative skills, including data entry and a pleasant phone manner; be able to pay attention to detail & maintain a high level of accuracy in your work; have high energy levels & be flexible & adaptable; possess strong problem solving & communications capabilities, & be computer literate.

You must be able to multi-task and work largely unsupervised. You must also be computer literate with a proficient typing speed and a high attention to detail. Your excellent interpersonal and time management skills will ensure you contribute to the smooth running of the Albury office.

Applications should be submitted in writing to [info@careerinsights.com.au](mailto:info@careerinsights.com.au) sighting a minimum of two referees contact details. Applications should be addressed to either Ms. Sabina Newson or Mr. Paul Tilbury.

## Role Four – Graphic Designer

# Graphic Designer - Newspaper Production

This is a great opportunity to join NewsWeekly, a locally owned and independent free weekly newspaper in the wonderful surrounds of Albury Wodonga. We are looking for someone with experience in newspaper layout and production who can continue our emphasis on quality. The newspaper is produced using Adobe InDesign on a PC platform.

The position offers some flexibility in hours although Monday, Tuesday, Wednesday are critical in regard to deadline. Salary will be at industry standards matching experience. The prerequisite is a desire to be a key contributor to this uniquely locally owned venture.

If you are an energetic and determined self starter and feel you can make a contribution to the success of NewsWeekly then send your CV to Paul Tilbury, Managing Director, Albury Wodonga Community Media Pty Ltd, Level 1, 557 Young Street, Albury or email: [info@careerinsights.com.au](mailto:info@careerinsights.com.au)

## **Role Five – Child Protection Practitioner**

### *Child Protection Practitioner*

*Hume Region*

#### **Rewrite tomorrow, one child at a time**

As a Child Protection Practitioner with the Department of Human Services you will work with children who are at risk of abuse or neglect. We believe a safe and stable family environment for a child is fundamental to their development, health and happiness. Small changes can have a real impact.

In this role, your social work or welfare qualifications will be welcomed into a supportive and hard-working team who share a common goal: making a difference. You will manage your own cases and work with others, as you share your expertise across the team. You will work with families and the wider community to assess reports of abuse or neglect and at times provide that assessment in court.

You will acquire an excellent grounding across the entire child and family services system, managing a variety of complex matters, while changing the immediate future of at risk children and their families.

Make the decision to pursue a fulfilling professional career and help Victorian families.

We are currently looking for Child Protection Practitioners to fill vacancies across Hume Region. Offices located at Wodonga, Wangaratta, Shepparton and Seymour.

For more information, or to register your interest, please forward your resume with at least two referees contact details to Paul Tilbury, via email

[info@careerinsights.com.au](mailto:info@careerinsights.com.au)

## Role Six – Electrical Fitter

Electrical Fitter •Excellent conditions

- Close to snowfields

- Lifestyle change

Our client is Australia's leading renewable energy company and is Australia's largest private owner, operator and developer of renewable generation assets and are taking action towards creating a sustainable energy future for our investors, communities and customers.

We are currently looking for a qualified and experienced Electrical Fitter to join the team based in Mt Beauty. The role will be responsible for all electrical maintenance activities associated with plant and hydraulic infrastructure at numerous sites across Victoria and NSW.

### QUALIFICATIONS

Applicants must be trade qualified and have experience with instrumentation and control systems. Previous hydro power plant maintenance is desirable but not essential.

### ACCOUNTABILITIES

Perform routine and breakdown maintenance of assets and monitor their condition and security

Prepare technical work records and reports and enter into SAP system

Liaise effectively with internal and external contacts

Have an understanding of the use, operations and maintenance of a power station to ensure cost effective, efficient, reliable and safe operation

Be prepared to travel to other sites on daily basis and be rostered on call (after hours)

Ensure all work sites conform to all safety requirements

The successful applicant will preferably live in or close to the Mt Beauty area due to the nature of the role. If this sounds like you then please email and attach a current resume or phone Stephen Shiel at Adecco on 1300 952 197 for more information.

## Role Seven – Apprentice Maintenance Fitter

1<sup>st</sup> / 2<sup>nd</sup> Year Apprentice Maintenance Fitter / Trades Assistant

- 'Travel Allowance' Offered to Apprentices
- Above Award Rates
- Start and Finish Your Trade

A well established and respected regional employer is looking for a 1st / 2nd year apprentice Maintenance Fitter or an experienced trades assistant to join their small but professional maintenance team. Ideally the successful applicant will be:

- ❖ an experienced welder
- ❖ experienced in the use of power tools
- ❖ able to follow instructions
- ❖ able to use own initiative within competency levels
- ❖ work unsupervised within competency levels
- ❖ experience in metal fabrication is highly desirable

Apply online or contact Anthony or Nicol on 1300 952 197.

Email your resume and at least two referees to [info@careerinsights.com.au](mailto:info@careerinsights.com.au)

## Role Eight – Graduate Mechanical Engineer

### *Junior Analytical & Test Engineer*

### *Sinclair Knight Merz - Corporate*

## Junior Analytical & Test Engineer

- 4 Year Graduate Program
- Challenging & Analytic Role
- Testing Focus

Sinclair Knight Merz (SKM) is a leading Australian-owned multi-disciplinary engineering consultancy with over 6000 staff world-wide. With office across 17 locations globally this is a great time to join SKM.

The Advanced Analysis and Test Group is our principal simulation and testing group which carries out analytical and experimental studies in stress, vibration, acoustics and fluid dynamics. The group works across a range of industries including transport, mining, power, defence, building and industrial. We are seeking a highly analytical recent graduate engineer to join this team on the SKM graduate program.

We are looking for a **high university achiever** with **strong analytical engineering skills** with a strong interest in Testing in either of the following applied mechanics disciplines:

- Solid mechanics,
- Dynamics
- Finite element analysis and measurement techniques (strain gauging and dynamic testing).

You will be given the opportunity for some short-term travel and site-based assignments.

This role is extremely challenging and analytical. You will develop your technical ability to solve a variety of real-world engineering problems. The current team fosters a friendly and supportive work environment with on-the-job training provided by experienced engineers.

Only high achievers need apply.

A competitive salary package will be offered to the successful candidates.

Apply by emailing your Cover Letter and CV to Paul Tilbury on [paul@careerinsights.com.au](mailto:paul@careerinsights.com.au) or contact on 1300 952 197

[www.skmconsulting.com](http://www.skmconsulting.com)



## Role Nine – Graduate Lawyer / Junior Lawyer

### ***Graduate Lawyer/Junior Lawyer - Advantage Partnership***



## **Graduate Lawyer/Junior Lawyer**

### **Legal training/PLT**

- **Have your own authority**
- **Discover the secrets of self-control**
- **Responsible and Constructive**

Are you looking for a Law firm to start your legal profession?

Do you aim to become a successful Private Practice Lawyer?

A boutique Law firm offers such a learning opportunity in the heart of Sydney shopping centre.

A successful applicant may receive training how to develop her own clients and retain them with the following laws:

Aviation Law/Air Crash Investigations  
Corporate Law  
Commercial/Corporate Law  
Immigration/Administration Law  
Industrial Law  
International Law  
Tax Law

We are looking for law graduates/ Junior lawyers who are responsible for their assignments and have constructive attitude.

You will be give your own authority to work as long as you have self-control. Most assignments are creative.

Japanese speakers are preferred but not essential.

Please contact Paul Tilbury at Advantage Partnership Lawyers by calling at 1300 952 197 or sending CV to [paul@careerinsights.com.au](mailto:paul@careerinsights.com.au)  
[www.advantagepartnership.net](http://www.advantagepartnership.net)

## **Role Ten – Trades & Services**

### ***Fitter and Turner - AIR FORCE***

Fitter & Turners (Ground Mechanical Engineer (GME) Fitters) can be equated to civilian Fitter and Turners; but that's where the similarity ends. As an Air Force Fitter & Turner you are not just involved in workshop maintenance activities but also in the maintenance of small engines, materials handling equipment, diagnosis and rectification of faults in mechanical, electrical and hydraulic systems and the testing and servicing of workshop plant and machinery. This includes the manufacture of Ground Support Equipment, tools, jigs, dies, fixtures, and gauges and the repair and modification of selected motor transport components. Fitters & Turners are also employed on duties that include the on-going maintenance, repair, modification and refurbishment of Aircraft Arrestor Systems (AAS) and Small Arms Weapons.

#### **Pay and Benefits**

You'll be paid while training and on completion, enjoy a starting salary package from approximately \$45,054 p.a. You'll also receive free healthcare and subsidised accommodation.

#### **Employment Location**

On completion of initial Recruit training at the Recruit Training Unit in Wagga Wagga NSW, you will be posted to an air base to undergo some familiarisation training. Post graduate training is offered for AAS and Small Arms Maintenance. Following which, you could see yourself being posted to various Air Force bases within Australia.

#### **Entry Requirements**

You must be at least 17 years of age and an Australian citizen, or hold Permanent Residency status. Additional age, medical and fitness guidelines apply.

#### **Education Requirements**

You must have formal documentation proving that you are qualified to Certificate level III in the Engineering-Mechanical Trade or equivalent. The qualification must be in alignment to the National Industry Skills Council Competency Standards. You must also have a pass in Year 10 English in addition to holding the relevant trade qualification.

<http://www.defencejobs.gov.au/airforce/jobs/FitterTurnerGroundMechanicalEngineeringFitter>

## Role Eleven – Education & Training

### *Primary Teacher Years 3/4 - Hays Education*

### *PRIMARY TEACHER YEARS 3/4*

### **WORK IN A COLLABORATIVE ENVIRONMENT**

- **Immediate Start**
- **Permanent Position**
- **Excellent Independent School with strong team culture**

Located in the vibrant regional city of Bathurst, this independent school provides quality education in a social environment for students across primary and secondary school. This school fosters a strong team centred environment focussed on collaboration and holistic education. The school achieves great academic results and provides excellent extracurricular opportunities for students.

For students to learn effectively, a teacher with a dynamic and involved personality is required, demonstrating a willingness to contribute to the holistic environment of the school through involvement in extracurricular activities.

We seek a Primary Teacher to take on a year 3/4 composite class, working effectively with the Primary teaching staff to ensure a high standard of learning. You will be a team player, eager to program collaboratively and build rapport with your students both inside and outside the classroom.

This position also offers candidates the option of accommodation in the boarding facilities, giving a further opportunity to be involved in the life of the school. This position is full time, commencing as soon as possible.

This role suits a dynamic new graduate or experienced teacher looking to bring their expertise to the strong team that is the primary teaching staff.

To apply for this position please submit your resume to Paul Tilbury. Via email to [paul@careerinsights.com.au](mailto:paul@careerinsights.com.au) For further information please contact Paul on 1300 952 197.

Reference Number: 101-1107905

You **must have the right to live and work** in this location to apply for this job.

## Role Twelve – Education & Training

### **SECONDARY IT TEACHER**

### **TEACH TAS AND VET IT COURSES**

- **Be integral to a schools development of IT Programs**
- **Teach the IT VET Course**
- **Excellent Career Opportunities Available**

With a strong focus on community and creating a caring Christian environment, this growing independent school has a focus on spiritual and academic student growth and success. With strong growth and attractive facilities this school is able to offer excellent career opportunities to it's stable but growing staff body.

To teach both the IT VET course and junior IT, both a certificate IV in IT and a formal teaching qualification are essential. A qualified secondary school TAS teacher with a suitably strong background in IT and a willingness to complete the IT certificate IV would also be considered.

You will be a caring teacher who enjoys engaging students with technology. You will be responsible for mandatory technology and IST across years 7 - 10. You will also have the rare opportunity to teach and oversee the IT VET course to years 11 and 12.

You will have the skills and knowledge to hit the ground running and work independently. This role offers excellent opportunity for future coordination of subject as the department grows in the coming year. This school has extensive new developments including brand new Technology labs at your disposal.

If you are interested in this position please submit a resume to Paul Tilbury for consideration:

E [paul@careerinsights.com.au](mailto:paul@careerinsights.com.au)

T 1300 952 197

Reference Number: 101-1106397

## Role Thirteen – Healthcare & Medical

### ***Dentist - ARMY***



### ***Dentist***

As an **Army Dental Officer**, you'll use your civilian dentistry skills to lead an Army dental team. You'll have the same level of modern surgical equipment, materials and assistance as you would in your civilian practice. But the comparison to civilian practice ends here. In the Army you'll practise in field environments and have the opportunity to carry out your duties overseas supporting troops on operational deployment. You'll work with a like-minded dedicated team, embarking on a career that's exciting and challenging.

This is your chance to work in a unique environment and diversify your professional skills base. Leadership, teamwork, problem solving, are all part of being an Army Dentist.

The Army can only deploy soldiers who are in good health. If a soldier has dental problems their operational duty quickly becomes a burden. By providing soldiers with sound dental care, Dentists ensure they're ready to do their job wherever they are deployed.

You'll be paid while you undertake training, and receive free healthcare and subsidised accommodation. Upon completion of training, you'll enjoy a competitive starting salary package.

You may be posted to any base within Australia or possibly overseas, although overseas postings are limited.

You must be an Australian citizen or hold Permanent Residency status. Additional age, medical and fitness guidelines may also apply.

Due to the specialised nature of the job, all applicants wishing to become a Dental Officer within the Army must already be registered to practise as a Dentist or Dental Surgeon within Australia.

<http://www.defencejobs.gov.au/army/jobs/Dentist/JobDetails/?entryTypeId=5>

You **must have the right to live and work** in this location to apply

Forward your Covering letter and Resume in confidence to Mr. Paul Tilbury via email [paul@careerinsights.com.au](mailto:paul@careerinsights.com.au) or contact this office on 1300 952 197

## Role Fourteen – Healthcare & Medical

### Medical Doctor - Army

For the Army to be effective, the health and fitness of all Army personnel is paramount. As a **Medical Officer (Doctor)** it is your responsibility to ensure the health of members of the Australian Army is in top condition so they're ready to meet the challenges ahead. Your work will range from primary care including sports' medicine, all the way to trauma, rehabilitation and tropical medicine. You could even find yourself deployed on disaster relief missions, overseas military operations, and United Nations peacekeeping missions.

Medical Officers in the Army enjoy an exciting career. You'll be exposed to work environments you wouldn't normally find in civilian life. Such as operating the most advanced equipment in Army base hospitals and sophisticated field hospitals. You could be managing a team of medical staff in remote areas where you'll use your initiative and leadership skills to provide patients effective care.

You'll be paid while you train, and receive free healthcare and subsidised accommodation. Upon completion of training, you'll enjoy a competitive starting salary package.

You may be posted to any base within Australia or possibly overseas, although overseas postings are limited.

You must be an Australian citizen or hold Permanent Residency status. Additional age, medical and fitness guidelines may also apply.

All applicants must first be registered as a medical practitioner under the laws of the Commonwealth or a State of Australia, or hold qualifications which will enable you to be registered.

<http://www.defencejobs.gov.au/army/jobs/MedicalOfficer/?availability=fulltime>

#### Entry Requirements

You must be an Australian citizen or hold Permanent Residency status. Additional age, medical and fitness guidelines may also apply.

#### Education Requirements

All applicants must first be registered as a medical practitioner under the laws of the Commonwealth or a State of Australia, or hold qualifications which will enable you to be registered.

You **must have the right to live and work** in this location to apply for this job.

Forward your Covering letter and Resume in confidence to Mr. Paul Tilbury  
[paul@careerinsights.com.au](mailto:paul@careerinsights.com.au) or contact this office on 1300 952 197

## **Role Fifteen – Healthcare & Medical**

### ***Pharmacy Graduate OR Dispensary Technician - Brunskill's Pharmacy***



## **Pharmacy Graduate OR Dispensary Technician**

Full time position available for either a pharmacy graduate / intern pharmacist or dispensary technician in a busy, community pharmacy in Shepparton.

Applicant must be well presented, well-spoken and experienced in the dispensary.

Your ability to counsel patient's clearly and effectively is vital. This position is suitable for a graduate wishing to become a proactive pharmacist and will have the support of exceptional registered pharmacists.

It is also suitable for an experienced, motivated dispensary technician who is keen to be involved in the dispensary team.

All applications to be made via e-mail to Paul Tilbury on [paul@careerinsights.com.au](mailto:paul@careerinsights.com.au) or 1300 952 197

You will then be notified via phone call so please provide your phone contact details on your application/resume.

## Role Sixteen – Information & Communication Technology



### *Business Intelligence Associate (Analytics Graduate)*

**Exciting opportunity for recent university graduates looking for a career in analytics!**

ING DIRECT's Business Intelligence and Analytics team are looking for 3 enthusiastic and analytically minded graduates to come on board and gain exposure to the full Business Intelligence and analytics function.

**After a 3 month rotation gaining exposure to the Business Intelligence function, your role will see you:**

- Providing data, reporting and analysis for both internal and external clients
- Working closely with users and business analysts to understand business requirements
- Design and implement ETL and reporting solutions that support business information requirements
- Provide day-to-day support to the wider Business Intelligence function
- Ensuring appropriate data quality processes are used throughout the project life cycle

**So what's it really like? At ING DIRECT our staff are:**

- Passionate and Energetic - we go the extra mile for our customers and co-workers
- Bold and Different - we inspire creativity, encourage innovation and challenge the status quo
- Simple and Straightforward - we believe in transparency and tell it like it is
- Delivering together, this means thinking "we" just as much as "I"

**To be successful in this role you will ideally possess:**

- Bachelor degree in Business, Information Systems or an analytical discipline
- Demonstrated knowledge of database analytics and experience with SQL
- Ability to use MS Excel and/or access
- High level analytical and interpretive skills
- Strong organisational, analytical and problem solving skills in a team based environment
- 12 months or more in a professional/corporate environment

Apply today to start contributing to the development and maintenance of ING DIRECT's analytical capability.

For more information, contact Paul Tilbury on [paul@careerinsights.com.au](mailto:paul@careerinsights.com.au) or 1300 952 197.

## **Role Seventeen – Human Resources**

### ***Graduate HR Sales Recruitment Consultant - Salient Group***



### ***Graduate HR Sales Recruitment Consultant***

Salient Group is Australia's first end to end sales performance improvement specialist. We work with enterprise organisations to help build and drive high performance sales teams through an integrated approach to sales recruitment, development, assessment and consulting.

We are a fast growth, investor backed organisation going through our second stage of growth. We are looking to rapidly expand through our recruitment arm of our business.

We are looking for that special individual who is itching for a growing career and to accelerate their learning and professional growth. Someone who is able to learn both through structured training as well as entrepreneurial tactical coaching.

This role will be focused on hunting new business in tandem with a mentor who will train you in the way to sell complex solutions. A typical week for a consultant would consist of:

- New business calling
- Market research
- Recruitment and sourcing
- Project based work
- Business and Sales Training

Your next step will be into face to face meetings with prospects and progress through to a junior consultant who will be managing a portfolio of clients, generating new business opportunities and selling our sales recruitment, consulting and assessment based solutions to management.

Forward your Covering letter and Resume in confidence to Mr. Paul Tilbury at [paul@careerinsights.com.au](mailto:paul@careerinsights.com.au) or contact this office on 1300 952 197

## Role Eighteen – Police Officer

NSW Police Officer The NSW Police Force is looking for enthusiastic, professional and dedicated men and women to join us in making NSW a crime-free community.

Benefits include a starting salary of  
\$57,000  
plus six (6) weeks annual leave.

Contact NSW Police Recruitment for more information about becoming a NSW Police Officer.

Ph: 1800 222 122 or go to [www.police.nsw.gov.au](http://www.police.nsw.gov.au)

1800 222 122

Or contact Paul Tilbury, [info@careerinsights.com.au](mailto:info@careerinsights.com.au)

## Role Nineteen – Sales Agronomist



Agrijobs Australia offers a comprehensive selection of Agribusiness opportunities Australia wide.

### *Experienced Sales Agronomist - Griffith NSW*

Our client, a well respected and highly successful Agribusiness is seeking an Experienced Sales Agronomist to work in the Griffith region of New South Wales. They provide clients with the latest in agricultural technology through a diverse range of services.

The successful candidate will focus on the development of the company's business whilst providing the latest in agronomic advice and current technology to maximise the performance of client enterprises.

The person will have 2 years minimum experience in a Sales Agronomy role.

Sound understanding of current agricultural production techniques with a high level of knowledge relating to agronomic and production practices.

The successful candidate will have a high level of leadership, management and excellent communication skills. They will be comfortable in providing technical information to clients and have a good working knowledge of current agricultural nutritional and crop protection products.

Tertiary qualifications related to agronomy is essential while commercial field experience and a background in a rural business would be an advantage. An attractive remuneration package will be negotiated to reflect proven experience.

The position offers excellent career opportunities to be involved with a growing company dedicated to the delivery of latest technology.

**Agrijobs Australia has specialist consultants with current market knowledge and contacts ready to help facilitate your next career move.**

## **Role Twenty – Team Leader, River Restoration**

### ***Team Leader River Restoration & Natural Areas***

**Temporary Placement May 2011 - June 2012**

This is an exciting opportunity for an energetic person to contribute to the ongoing restoration of Wagga's Murrumbidgee River and Natural Areas.

The successful applicant will lead a group of Indigenous team members in the restoration of native vegetation, removal of weeds, planting, fencing, other construction and maintenance activities.

Applicants are required to demonstrate experience in conservation and land management practices and have a passion for developing people. Highly developed communication and interpersonal skills are essential as are well developed time management, organisational and leadership skills.

Interviews for this position will be held in the week commencing Monday 6 June 2011.