



# Finley High School Newsletter

Principal: Mrs H McRae

Deputy Principal: Mrs P Jackson

5<sup>th</sup> November, 2015

## KEY DATES

### November

- 9 School year roll over
- 10 Years Eleven and Twelve Tertiary  
Trip to Albury
- 11 P&C Meeting, 7pm in the staff  
common room.
- 14 Finley Swimming Pool Opening  
1pm to 5pm.
- 18 Transition to high school  
information evening for parents.  
6pm to 7pm in the school hall.

### December

- 3 Year Six into Year Seven 2016  
Orientation Day.
- 10 Presentation Night, 7pm in the  
school hall.
- 16 Students last day of Term Four
- 17 - 18 Staff Development Days.

## Principal's Report

### Ready for Roll Over

The HSC has finally ended for 2015, and the school is gearing up to roll over into new classes for 2016.

Next Monday, all year groups will commence classes for the "new year". Year Seven will commence classes in Year Eight; Year Eight will begin Year Nine work etc. Some changes have been made to core classes and many students will have new teachers.

Unfortunately, the timetable is not yet completed, so students probably won't receive their timetables until Monday. We have asked that no practical classes be scheduled for Monday so that students just need to bring their books on that day.

I remind parents that Year Eight book packs are available from the canteen for \$25.

### Bring Your Own Device (BYOD)

I would like to thank the many parents who came along to the BYOD evening at the school last Wednesday. Mrs Close and Mr O'Leary have put together some policy documents and specifications for you to consider if you wish to purchase a device for your child for 2015. These have been included at the end of this newsletter.

I would encourage any parent/carer who has any questions about BYOD, to contact Mrs Close or Mr O'Leary at the school.

## Excursions

Year Ten have returned from their excursion to the Gold Coast exhausted, but happy. All the students and staff who went had a wonderful time as they enjoyed the theme parks, rock climbing, surf board riding lessons, movies and shopping. Thanks must go to Mr Lethbridge for organising the excursion and to the staff who volunteered to accompany the students. (Watch out for the photos and an article in the next newsletter).

Year Ten's 'End of Year' Assembly will be held on Friday November 20<sup>th</sup> in the school hall. Yearly reports and awards will be handed out as usual, with the "Finley 15" for 2015 to be announced also. The assembly will commence at 12:30pm.

Today, the rewards excursion has departed for Melbourne under the charge of Mr Oddie. This excursion rewards students who have not been on a Level 3 throughout the year. Almost 100 students will be in Melbourne for this trip and we hope they have a happy day.

For students not attending this excursion, classes will collapse for the day and students will have an alternative timetable.

### **Friday**

To mark the end of the school year (before roll over), the SRC has planned an activity day for this Friday. Students will be placed in teams for a scavenger hunt competition. They will participate in a variety of sporting activities in the middle of the day before watching a movie in the afternoon. No formal lessons will occur on Friday and students will be encouraged to wear their sports uniform for the day. **Please note: this is not an “out of uniform” day.** Students are expected to wear their school uniform or sports uniform for the day.

### **Junior Social**

On Tuesday evening, the school held a junior social in the hall. Simi Naicori put together a fabulous compilation of music and the students had a terrific time. Thanks to Mrs Atley, the SRC and to all the staff who supervised on the evening.

### **Raffle night**

I would like to thank the Finley Bowling Club for the generosity they showed last Friday when the raffle proceeds were given to the school. To the many students, parents and teachers who brought in items to raffle and to the P&C for organising the event, I extend my thanks. Funds raised will contribute towards resources for our students.

Mrs H McRae

Principal

### **Bring Your Own Device**

Finley High School plans on implementing a “bring you own device” (BYOD) program next year. This means students will be able to bring and use their own electronic device in class to complete and achieve some of their learning goals. This process has taken several months with staff, parents and students being surveyed, documentation being written and a parent information night being held last week. In most part the feedback is very positive and we were able to discuss some of the issues and questions parents raised. The school has purchased a number of lockers and are planning on re-furbishing some of the old lockers that so they can be hired out next year to secure devices in them when they are not in use. Staff will be getting professional development throughout 2016 to assist in their implementation in the classroom and technical staff will be available to support students in connecting their devices to the school Wi-Fi and accessing software that is free to every student. The policy documents and recommendations for purchasing a device are attached to this newsletter. Please read through them carefully and don't hesitate to contact the school if you have any questions about the program or need help in your purchase.

Mrs Nicole Close

### **P&C News**

Thank you to all parents and staff who donated items and prizes for the raffles, held at the Finley Bowling Club last Friday.

The P&C was given a cheque for \$654.00 from the Finley Bowling Club.

## SToMP Group

On Monday 26<sup>th</sup> the SToMP (Student Team on Mental Positivity) group spent the morning painting some of our doors blue. During one of their many brainstorming sessions the team were concerned that our welfare support staff were not highlighted within the school and at times this makes it difficult for students to access help. That's when the idea of painting the Chaplains, the Student Support Officers and the School Counsellors doors blue and to do it before Orientation Day so our future Year Seven students would be aware from the start. With staff support the idea was carried out. There is still a second coat to do, and we might even have enough paint to include some other important support doors around the school.



Above: Hannah, Emma and Steph



Above: Grace and Skye.

I would like to take this opportunity to congratulate our SToMP group. They are a small group of six students, formed at the end of Term Three and so far they have attended the Youth Mental Health Forum, have organised and facilitated RUOK? Day, World Teacher Day personalised notes to each and every teacher, Blue Day, the Blue Door Initiative and they have plenty more ideas to come! We can't wait to see what positivity they bring in 2016!

Jodi Brown  
Student Support Officer

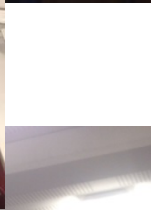
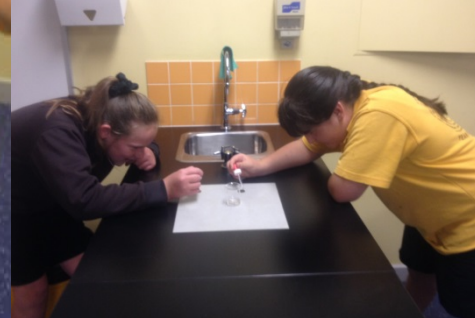
## Library News

This rollover period is a busy time in the Library as we have started stock take. Please ensure that any overdue books are returned and borrowing may be limited.

## Finley Public School Extra Transition Day - Monday 2<sup>nd</sup> November

On Monday 2<sup>nd</sup> November students from the Finley Public School came across to participate in a short lesson and school tour. Students were in small group and two participated in a science lesson while the other group took in a Sport lesson. The students were eager and excited about coming to high school and were exceptionally well behaved during the visit. Thanks to Ms Archinal for the science experiments and Mr McCarney for the basketball lesson and for keeping the students entertained during their visit. Thanks to Jodi for helping organise the day. Thanks also to Miss Seco and Mr Brooks at Finley Public School for organising the students and allowing them to come over for extra transition. There will be a parent transition night Wednesday 18<sup>th</sup> November at 6pm for any parents new to the school and those with concerns about their child moving into high school, students are also welcome to attend this night.

Miss Scott  
2016 Year Seven Adviser



## Presentation Night and 'Waterwheel' Magazine Sponsors 2015

Finley High School sincerely thanks the following businesses for sponsoring the 2015 Presentation Night and 'Waterwheel' Magazine.

Alison Kable Financial Planning  
Andrew Cherry  
Angels Be Hair Studio Finley  
Barooga Sports Club  
Berrigan Agricultural  
Berrigan Pharmacy  
Berrigan Shire Council  
Berrigan Amateur Dramatic Society  
Boomerang Motors Pty Ltd  
C McNamara Licenced Builder  
Conargo Shire Council  
Council of the Shire of Jerilderie  
Dawmac Industries Pty Ltd  
Farmers Arms Hotel Tocumwal  
Finley Amateur Dramatic and Musical Society  
Finley Community Help Group  
Finley Golf Club Limited  
Finley Returned Soldiers Club  
Gavin's Bike and Small Engine Repairs  
Hutcheon and Pearce Finley  
Jerilderie Vet Clinic  
KM & WM Kelly and Sons  
Lions Club of Berrigan  
Lions Club of Finley  
Pan's Hong Loch Chinese Restaurant Finley  
Pat Barrett's Tyre Service  
Rees Fertilisers (Finley)  
Riverina Garage Finley  
Scottie's Berrigan  
Soroptimist International Finley  
Tocumwal Golf Club Ltd  
Tocumwal Pharmacy  
Tuppal Dairy

## ‘Bring Your Own Device’ Program Device Specification

### Hardware Specification

The device must meet *all* of the following requirements:

<b>Form Factor</b>	Laptop, tablet device or convertible device A tablet device must have a physical keyboard attachment with keys that physically move when depressed.
<b>Physical Dimensions</b>	Minimum Screen Size: 9.7” Maximum Screen Size: 13.3”
<b>Operating System</b>	Microsoft Windows 7, Windows <b>8.1</b> or newer Apple Mac OS X 10.8 or newer Apple iOS 6 or newer
<b>Wireless Compatibility</b>	Device must be able to connect to a <b>5GHz or 2.4 GHz a/b/g/n</b> wireless network.
<b>Battery Life</b>	Advertised battery life of at least <b>six hours</b>
<b>Hardware Features</b>	Device must have a camera and microphone

### Additional Considerations:

The following are not *requirements* of the Bring Your Own Device program, but are considerations which you should direct your attention to:

<b>Recommendations</b>	Maximum weight: 2kg Minimum RAM (laptops): 4GB Processor Intel Core i3 or equivalent Disk configuration (laptops): Solid State disk (SSD)
<b>Considerations</b>	Accidental loss and breakage insurance Sturdy case or sleeve to transport device in

### Software Specification

Additionally, the device must meet all of the following functional requirements pertaining to software:

<b>Operating System</b>	As per the Hardware Specification, above
<b>Web browser</b>	Any modern web browser such as Chrome, Firefox, Internet Explorer 11, Safari
<b>Word Processor</b>	Any word processor such as Microsoft Office Word, Google Docs, Apple Pages
<b>Spreadsheet Software</b>	Any spreadsheet tool such as Microsoft Office Excel (Windows/Mac), Google Docs, Apple Numbers.
<b>Presentation Software</b>	Any presentation software such as Microsoft Powerpoint, Prezi, Keynote, Google Docs
<b>Security Software</b>	Active antivirus software must be installed on laptops and android devices.
<b>PDF Reader</b>	Adobe Acrobat reader or compatible
<b>Other</b>	Flash and Java plugins should be installed and kept up to date.
<b>Backup</b>	Cloud or USB based backup solution Students must ensure that their files are regularly backed up.

# 'Bring Your Own Device' Equity Policy

## Rationale

The Finley High School Bring Your Own Device (BYOD) program, like all BYOD programs in an education setting, inherently imposes a financial cost on students and their families in supplying a device. At the same time, the Finley High School BYOD program can only function if all students have access to appropriate technological resources in all their classes. Finley High School takes seriously the role of public education in ensuring all students have access to the same learning outcomes. The purpose of the BYOD Equity Policy is to establish the framework for the BYOD program to provide this for all students, irrespective of their families' financial means.

## Objectives

1. To achieve objective (1) of the Finley High School BYOD policy, being to facilitate and promote the bringing of a computing device to school by *all* students in Years 7 - 12 for use in their education.
2. To ensure equity in the BYOD program and its implementation.
3. To ensure all students have access to appropriate technological resources in their classes.
4. To provide a framework through which family requests for assistance can be managed consistently.

## Actions

### (A) Finley High School

#### Finley High School will:

1. Endeavour to provide personal access to appropriate technology resources to all students operating under the school's Bring Your Own Device program in keeping with the objectives of that policy and with respect to its role as a public education institution.
2. Ensure the BYOD Program's **Device Specification** is designed so that a range of devices in capability and cost are suitable and meet the Specification.
3. Assess applications for assistance in meeting the requirements of the BYOD program on a case-by-case basis. Due consideration will be given to all the facts of the matter, including:
  - The level of assistance requested.
  - Existing disbursements from the Student Assistance Scheme.
  - The Year of the student.
  - The subjects the student undertakes.
  - The technology already available to the student at school and at home.
4. Consult with the parent/carer in making determinations as to what form any assistance will take.
5. Consider a range of alternatives for providing device access for students, including:
  - Priority or reserved access to desktop computers in computer labs or the Library during class time, free periods, before or after school or during breaks.
  - Loan of a laptop or other device for a particular period or class.
  - Loan of a laptop or other device for a particular day.
  - Recurrent daily loan of a laptop or other device.
6. Make a written agreement between the school, student and parent/carer that specifies the arrangements agreed upon or determined for facilitating access to technological resources.
7. In most circumstances, **not** agree to loan a laptop or other device to a student overnight, over a weekend or over a holiday period.
8. Provide a protocol for ensuring priority or reserved access to desktop computers where this access is considered appropriate.
9. Provide a protocol for signing out and signing back in a laptop or other device from the BYOD Support Office and follow up any cases where the loaned device is not returned in accordance with the agreement.

### (B) Students and Parents/Carers:

1. Consider your options for the purchase or lease of equipment that meets the **Device Specification**. Finley High School will endeavour to make a broad selection of devices in a range of price points match the Specification.
2. If you believe you are unable to provide a device that meets the specification:

- Make an application in writing to the Principal, or make an appointment to speak with the Principal and indicate you require assistance in addressing the school's Bring Your Own Device program.
  - The school will liaise with you, your son/daughter/ward and their teachers to identify the most appropriate way to address the issue and ensure they have appropriate access to the technological resources of his peers.
  - You will be asked to make an agreement with the school that confirms the alternative arrangements made for your son/daughter/ward's access to technological resources.
3. The school will **not** purchase a device to assign to your son/daughter/ward nor will the school make a device available for permanent or semi-permanent loan. In substitution of a personal device the school will consider options including:
- Priority or reserved access to desktop computers in computer labs or the Library during class time, free periods, before or after school or during breaks.
  - Loan of a laptop or other device for a particular period or class.
  - Loan of a laptop or other device for a particular day.
  - Recurrent daily loan of a laptop or other device.



# 'Bring Your Own Device' Policy

## Rationale

The centrally driven and supported model for the supply of technology resources in education is no longer a model which can meet the demands of teachers and students. Finley High School values the rich learning experiences that tightly integrated interactions with technology brings. The promotion and advancement of this integration is core to the school's educational philosophies.

By facilitating Bring Your Own Device (BYOD), Finley High School empowers its students and gives them direct involvement in the way they use technology in their learning. At the same time, BYOD enables teachers to build on their experiences in the previous centrally-delivered model and adapt to this new heterogeneous BYOD environment without losing the core technological capabilities on which they have been able to rely.

## Objectives

1. To facilitate and promote the bringing of a computing device to school by **all** students in Years 7 - 12 for use in their education.
2. To provide a safe environment in which students can achieve Objective 1.
3. To ensure a minimum standard of device compatibility.
4. To enable students to use technology to further their learning, independently and in structured lessons.
5. To provide a basis on which Finley High School teachers can continue to tailor lesson delivery so that students can use their devices in class toward specific learning outcomes.

## Actions

### (A) Students and Parents/Carers

1. All students in Years 7 - 12 are expected to bring a computing device to school each day.
2. This device must be:
  - An assigned device supplied pursuant to the Digital Education Revolution program, or
  - A personal device of student's own choosing and ownership which meets the **Device Specification**.
3. The personal device must be able to be brought to school on each and every school day and be solely the student's to use throughout the school day.
4. Students and Parents are responsible for ensuring the device brought to school meets all the requirements of the **Device Specification**. A device which does not meet the specification will not be permitted access to school networks and services.
5. Students requiring the use of an alternate device, for medical or therapeutic reasons, which does not meet the **Device Specification** must apply for and receive an exemption from the specification before bringing such a device. The application should state the reason for the request for exemption.
6. Prior to bringing a personal device for the first time, students and their parents must read and sign the **BYOD User Charter** which sets out the responsibilities and expectations for use of the personal device at Finley High School.
7. Students must use their device in accordance with the Department of Education and Communities' policy *Online Communication Services: Acceptable Use for Students* (PD/2002/0046/V04) and the **BYOD User Charter**.
8. Students must follow teachers' directions as to appropriate use of their devices in class.
9. Each student is absolutely and solely responsible for the care and conduct of his own personal device whilst:
  - at school or at other school activities

- travelling to and from school or to and from other school activities

10. Students must connect their device to the designated wireless data network supplied by Finley High School using their own, individual user account credentials only. Students must not connect to any other network, wired, wireless or cellular. Students must not bridge the Finley High School designated network to any other network.

## **(B) Teachers**

1. Teachers should encourage and facilitate the use of students' devices in their classes where they deem appropriate. Use of students' own devices in class is, however, at the sole discretion of the teacher.
2. Teachers should follow standard discipline procedures in case a student fails to bring their device, in the same manner as if a student fails to bring any other required material to class.

## **(C) Finley High School**

**Finley High School will:**

1. Maintain a **BYOD Equity Policy** to ensure all students, no matter their family's financial means, have access to the computing resources, inside and outside of class time, that are required by their coursework.
2. Provide a **BYOD User Charter** to list the responsibilities and expectations of each student and their families in the BYOD program.
3. Ensure a copy of the **BYOD User Charter** is signed by each student and their parents prior to allowing the student's device to be brought to school.
4. Publish a **Device Specification** that describes the requirements for devices brought to school pursuant to the BYOD program. This Device Specification may include requirements for devices specifications that go to:
  - Size or form factor
  - Network connectivity
  - Operating system and standard software
  - Input method
  - Security measures
  - Battery runtime
  - Other device feature or software requirements determined by the school
5. Provide a wireless network with filtered internet connection to which students may connect their BYOD program device.
6. Provide support to assist students with establishing network connectivity with the BYOD program device.
7. Accept no responsibility for loss or damage to, or for maintenance or repair required on a student's own device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student.
8. Should a student's device fail to meet a requirement of the **Device Specification**, the school will not facilitate the student's access to any network or school services. The school may direct a student to cease bringing a device to school which does not meet all the requirements of the Device Specification.



# FINLEY HIGH SCHOOL

Principal: Mrs H McRae BA.Dip.Ed  
Deputy Principal: Mrs P Jackson B Com.Dip.Ed

Director General Awards  
Teaching and Learning  
2000, 2003, 2005 & 2006

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## 'Bring Your Own Device' Program: User Charter

The Finley High School Bring Your Own Device program aims to improve student learning experiences both in and out of the classroom. Finley High School provides considerable freedom to students in their choice of technology and in their use of technology in the classroom. The school does so with the expectation that they will make good decisions with regard to their personal use of technology.

This Bring Your Own Device User Charter must be agreed to and signed before students are permitted to bring their device to school and connect it to school facilities.

Students and parents/carers must carefully read this Charter prior to signing it. Any questions should be addressed to the school and clarification obtained before the Charter is signed.

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### Bring Your Own Device User Charter

Agreement:

- i. We have read the following 4 pages of the Bring Your Own Device User Charter.
- ii. We understand our responsibilities regarding the use of the device and the internet.
- iii. In signing below, we understand and agree to the Bring Your Own Device User Charter.
- iv. We understand that failure to comply with the Bring Your Own Device User Charter will invoke the school's standard discipline procedures and/or the actions outlined in clause (5).

Name of student: .....

Signature of student: ..... Date: ..... / ..... / .....

Name of parent/carers: .....

Signature of parent/carers: ..... Date: ..... / ..... / .....

**PLEASE SIGN AND RETURN THIS PAGE TO THE SCHOOL**

## 1. Purpose

The Finley High School Bring Your Own Device (BYOD) Program gives freedom to students and their families to tailor their choice of technology to their own educational needs. Finley High School will facilitate this in accordance with the BYOD Policy. However students and parents must be aware of and consent to the program's boundaries described in this BYOD User Charter.

## 2. Scope and Definitions

### 2.1. Parties

This agreement is between Finley High School, a student currently attending or who will be attending Finley High School, and his parent or carer.

### 2.2. "Student" and "Students"

Reference in this agreement to Student or Students means a student currently attending or who will be attending Finley High School and binds his parent or carer.

### 2.3. "Bring Your Own Device User Charter"

This agreement may be referred to as the Bring Your Own Device User Charter or BYOD User Charter.

### 2.4. "Device"

Reference in this agreement to Device means an electronic device brought by a student to Finley High School pursuant to the school's Bring Your Own Device program and this BYOD User Charter.

## 3. Equipment

### 3.1. Custodianship

The device brought to school pursuant to this policy must be able to be brought to school by the student on every school day and be solely the student's to use throughout the school day.

### 3.2. Choice of equipment

The device must meet all the requirements of the Device Specification. This includes meeting any required physical device characteristics and the having the listed software installed. The Device Specification is a separate document available from Finley High School.

### 3.3. Use of alternate equipment

Equipment which is not in accordance with clause (3.2) is not permitted for use in the Bring Your Own Device program in the absence of a separate agreement between the parties for the use of such equipment.

### 3.4. Damage or loss of equipment

#### 3.4.1. Students bring their own device for use at Finley High School at their own risk.

#### 3.4.2. For the removal of any doubt, Finley High School will not be responsible for any loss, theft or damage to:

- a. the device
- b. data stored on the device while the device is at school or during a school-related activity, absolutely, in negligence or otherwise.

#### 3.4.3. Parents and students should consider whether their device requires insurance and whether specific accidental loss and breakage insurance is appropriate for the device.

- 3.4.4.** In circumstances where a device is damaged by abuse or malicious act of another student (“the other student”), reimbursement may be required. The Principal will, having regard to all the circumstances of the matter, determine whether the other student is responsible for the damage to the device and whether costs incurred in the repair of the device should be borne by the other student.
- 3.4.5.** The above clause (3.4.4) does not bind students to the determination of the Principal.
- 3.4.6.** In accordance with clause (6.4) below, students should not bring peripheral equipment, including power charges and cables to school with their device. Liability for damage or loss of peripheral equipment will in all circumstances be borne by the student.

#### 4. Standards for equipment care

Students are responsible for:

- a. Taking due care of the device in accordance with school guidelines.
- b. Adhering to the Department of Education and Communities’ policy *Online Communication Services: Acceptable Usage for School Students (PD/2002/0046/V04)*.
- c. Backing up all data securely. All electronic data and resources used for school coursework must be stored on another device or electronic medium accessible on demand. Students must not rely on the continued integrity of data on their device.

#### 5. Misuse of equipment and communication systems

**5.1.** Standard school discipline procedures apply for misuse of the device contrary to this BYOD User Charter or other school rules.

**5.2.** Examples of action the school may take in cases of misuse include:

- a. the device is taken away by a teacher for the remainder of the lesson
- b. the device is taken away by a Head Teacher or Deputy Principal for the remainder of the school day and/or until a parent or carer picks up the device
- c. permission for the student to bring their device to school pursuant to the Bring Your Own Device policy is revoked
- d. conventional discipline procedures, including detention or suspension where deemed appropriate, pursuant to the school’s discipline procedures.

#### 6. Acceptable equipment and communication system use

- 6.1.** Use of the device during the school day is at the discretion of teachers and staff. Students must use their device as directed by their teacher.
- 6.2.** The primary purpose of the device at school is educational.
- 6.3.** Students must not use their devices in the school yard at any time. Devices may be used in the Library during breaks.
- 6.4.** Students must bring their device to school fully charged.
- 6.5.** Students should avoid bringing peripheral device equipment to school with the device. Peripheral equipment includes:
  - a. chargers
  - b. charging cables
  - c. docking cradles, with the exception of a docking cradle that includes a keyboard integrated into the peripheral
  - d. external pointing devices, such as computer mice
  - e. adapters for the connection of video output or data transfer

- 6.6. While at school, all material on the device is subject to review by school staff.**
- 6.7.** Students are to connect their device to the designated wireless network only. Students are not to connect their device to other wired, wireless or cellular networks whilst at school.
- 6.8.** Students are not to create, participate in, or circulate content that attempts to undermine, hack into and/or bypass the hardware and software security mechanisms that are in place.
- 6.9.** Upon enrolment into a New South Wales Government school, parental/carer permission was sought to allow the student to access the Internet at school based on the Department of Education and Communities' policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04). Extracts are provided below. This policy forms part of this Bring Your Own Device User Charter.
- 6.10.** The policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04) applies to the use of the device and internet on the device:
- a. at school
  - b. to access school-hosted systems
  - c. in connection with a school-related activity or school-related program, including coursework.

**Note:** The complete *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04) policy is available for viewing at: [https://www.det.nsw.edu.au/policies/general\\_man/general/accep\\_use/PD20020046.shtml](https://www.det.nsw.edu.au/policies/general_man/general/accep_use/PD20020046.shtml)

**Extracts:** *Online Communication Services: Acceptable Usage for School Students:*

#### **4.1 Access and Security**

##### **4.1.1 Students will:**

- *not disable settings for virus protection, spam and filtering that have been applied as a departmental standard.*
- *ensure that communication through internet and online communication services is related to learning.*
- *keep passwords confidential, and change them when prompted, or when known by another user.*
- *use passwords that are not obvious or easily guessed.*
- *never allow others to use their personal e-learning account.*
- *log off at the end of each session to ensure that nobody else can use their e-learning account.*
- *promptly tell their supervising teacher if they suspect they have received a computer virus or spam (i.e. unsolicited email) or if they receive a message that is inappropriate or makes them feel uncomfortable.*
- *seek advice if another user seeks excessive personal information, asks to be telephoned, offers gifts by email or wants to meet a student.*
- *never knowingly initiate or forward emails or other messages containing:*
  - *a message that was sent to them in confidence.*
  - *a computer virus or attachment that is capable of damaging recipients' computers.*
  - *chain letters and hoax emails.*
  - *spam, e.g. unsolicited advertising material.*
- *never send or publish: unacceptable or unlawful material or remarks, including offensive, abusive or discriminatory comments.*
- *threatening, bullying or harassing another person or making excessive or unreasonable demands upon another person.*
- *sexually explicit or sexually suggestive material or correspondence.*
- *false or defamatory information about a person or organisation.*
- *ensure that personal use is kept to a minimum and internet and online communication services is generally used for genuine curriculum and educational activities. Use of unauthorised programs and intentionally downloading unauthorised software, graphics or music that is not associated with learning, is not permitted.*
- *never damage or disable computers, computer systems or networks of the NSW Department of Education and Communities.*
- *ensure that services are not used for unauthorised commercial activities, political lobbying, online gambling or any unlawful purpose.*

- be aware that all use of internet and online communication services can be audited and traced to the e-learning accounts of specific users.

## **4.2 Privacy and Confidentiality**

### **4.2.1 Students will:**

- *never publish or disclose the email address of a staff member or student without that person's explicit permission.*
- *not reveal personal information including names, addresses, photographs, credit card details and telephone numbers of themselves or others.*
- *ensure privacy and confidentiality is maintained by not disclosing or using any information in a way that is contrary to any individual's interests.*

## **4.3 Intellectual Property and Copyright**

### **4.3.1 Students will:**

- *never plagiarise information and will observe appropriate copyright clearance, including acknowledging the author or source of any information used.*
- *ensure that permission is gained before electronically publishing users' works or drawings. Always acknowledge the creator or author of any material published.*
- *ensure any material published on the internet or intranet has the approval of the principal or their delegate and has appropriate copyright clearance.*

## **4.4 Misuse and Breaches of Acceptable Usage**

### **4.4.1 Students will be aware that:**

- *they are held responsible for their actions while using internet and online communication services.*
- *they are held responsible for any breaches caused by them allowing any other person to use their e-learning account to access internet and online communication services.*
- *the misuse of internet and online communication services may result in disciplinary action which includes, but is not limited to, the withdrawal of access to services.*

## **5. Monitoring, evaluation and reporting requirements**

### **5.1 Students will report:**

*5.1.1 any internet site accessed that is considered inappropriate.*

*5.1.2 any suspected technical security breach involving users from other schools, TAFEs, or from outside the NSW Department of Education and Communities.*

## CANTEEN ROSTER

Canteen Contact and Number  
Mrs Kaylene Dawe 5883 1105  
....LADIES, Please note 10am start....

### November

6	J Congdon
9	M Read, D Jewell
10	C Alexander
11	T Doohan
12	L Bryce
13	C Moloney
16	M Kleinschmidt, K Lunn
17	M McGrath
18	R Sharp
19	R Rowe
20	K Litchfield

## Finley High School

### P&C

Wednesday 11<sup>th</sup> November 2015  
7pm in the staff common room.

The P&C meet every second  
Wednesday of the month.  
Everyone is welcome to attend.

[fhspandcassociation@gmail.com](mailto:fhspandcassociation@gmail.com)

## Transition to High School

for students attending high school in 2016  
and their parents/caregivers



Wednesday 18<sup>th</sup> November 2015  
6pm – 7pm in the school library

### Parents/Caregivers;

- supporting your child at high school
- creating independence
- encourage problem solving and resilience
- understanding how Finley High School works with your family.

### Future Year Seven Students;

- team building activities
- healthy friendships
- issues that may occur & how you can deal with them
- interact with students from different towns

Supper provided. For more information and to RSVP please contact Jodi Brown, Student Support Officer, or Brittany Scott, 2016 Year Advisor, on 03 58831344



# *Community Announcements*

## **Community Forum**

Use of the illicit drug crystal methamphetamine, commonly known as 'ICE', is increasing in county Victoria, New South Wales and impacting on our society. In response Deniliquin Council invites all members of our community and surrounding areas to attend a public forum.

ICE – everything you need to know. Topics covered include: What is 'ICE' and how does it work? Short and long term physical, psychological and social effects, signs and symptoms of dependency, impact on family and friends, what can you do to help? Guest speakers include recovering addict Jake, Crios O'Mahony from the Penington Institute, audience members will also have an opportunity to participate in a Q&A session with a panel of Deniliquin region stakeholders and support agencies.

Thursday 26<sup>th</sup> November 2015, 6pm to 8pm at Deniliquin RSL Club Auditorium.

To register your attendance please email [simone.tonkin@deniliquin.nsw.gov.au](mailto:simone.tonkin@deniliquin.nsw.gov.au)

## **Hearing Test**

Shane Atkinson, Nurse Audiometrist, will attend Finley Community Health Centre on Tuesday 10<sup>th</sup> November and Tuesday 8<sup>th</sup> December 2015.

If you have any concerns about speech, learning or behavior, please call Tocumwal Hospital on (03) 5874 2166 to make an appointment for your child to have a hearing test.

Child must be free of cold at time of test and at least 6 weeks following a cold.

# Finley Pool Survey

Finley Community Pool is run by a group of concerned individuals to benefit the community.

We are planning for the upcoming season and would really like to meet your needs. In order to best do this we need your thoughts and feedback.

Please complete the following and return to your school, Angels Be Hair Salon or email to [finleypoolcommittee@gmail.com](mailto:finleypoolcommittee@gmail.com)

1. How many people are in your family? \_\_\_\_\_

2. How often do you use the pool? \_\_\_\_\_

3. Do you purchase a season ticket? YES/NO

Season tickets can be paid off. You pay entry to the pool until the season ticket price has been reached. Then you and your family are issued with season tickets.

4. Preferred Opening hours

We are planning on opening on the 14<sup>th</sup> November. Entry over this weekend is free. During the Christmas holidays times will be flexible and we would like to have morning swimming times; we would appreciate your input. We will confirm times through the SRN and on the pool notice board. We could email you if you like.

Email address: \_\_\_\_\_

Preferred opening hours:

\_\_\_\_\_  
\_\_\_\_\_

5. Do you use the Learn to Swim program offered by Sport and Recreation? YES/NO

Would additional Learn to Swim Lessons, eg after school at the end of November/beginning of December, be valued by you? YES/NO

6. Suggested Improvements

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Other comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Finley Pool Committee thanks you for taking the time to complete this survey and return it to us. We are looking forward to an enjoyable swimming season.

A background image of an outdoor swimming pool. In the foreground, a person in a blue and white swimsuit is climbing a set of stairs leading into the pool. Other people are visible in the background, some standing and some in the water. The pool has a blue lane divider.

# Finley Swimming Pool

**OPENING Saturday**  
**14<sup>th</sup> November 2015**

**1pm till 5pm**  
**weather permitting**

**Entry to the pool**

**will be free**

**on this weekend.**

Inaugural

# WOMEN IN WATER

Night Out

Do you want to learn more about  
"How water works in our catchment"  
over a glass of bubbles?

FREE  
EVENT

Join us for an informal and relaxed session with guest speakers from the MDBA, Dept of Primary Industries, the Commonwealth Environmental Water Holder & Murray Irrigation to learn the nuts and bolts of water.

Free entry includes sparkling wine & canapes followed by dinner.

Details (Women only event):  
Canapes from 5.30pm @ Blighty Hall  
Wednesday 11th November 2015

PLEASE REGISTER FOR CATERING @  
[www.womeninwater.eventbrite.com](http://www.womeninwater.eventbrite.com) OR  
[hpurbrick@tahbilk.com.au](mailto:hpurbrick@tahbilk.com.au)

Sponsored by Murray Irrigation & Ricegrowers Association of Australia



ASPECT NSW

in Finley

TUESDAY DEC 1ST  
4-6PM

WEDNESDAY DECEMBER 2ND  
9.30-11AM

INFORMATION AND QUESTION TIME

UNITING CHURCH HALL  
CORNER COREE AND WOLLAMAI ST,  
FINLEY 2713

ALL FAMILIES AND PROFESSIONALS WELCOME

BOOKINGS REQUIRED

RSVP: 0358885188  
0407 503 902

ST. JOSEPH'S JERILDERIE FUNDRAISER

a  
*Painted Portrait  
of your choice by*  
*Roslyn Lockhart*

Short Listed for:  
Bald Archies 2015  
Anzac Art Award 2015  
Entrant Archibald 2015  
Entrant Benalla Nude 2014

**TICKETS ONLY**  
**\$5.00**

Ticket enquiries? Contact  
St Joseph's P.S. 03 58861 475  
Prize value \$650\*  
*Drawn Presentation Night\*\**

\*Price for one portrait  
(additional faces can be negotiated with the artist)  
\*\* Drawn Mid-December 2015

## Stepping Stones Triple P



### Does your child have a disability?

Is this you? Most of the time, you know you are doing a good job with parenting. But there are times when things get a little tricky. Like when your toddler won't eat her dinner. Or your six year old won't share his toys. If only someone could give you some ideas to make those times easier! If this sounds like you, then a Stepping Stones Triple P seminar may be right for you.

As part of the Stepping Stones Triple P Project, **The Berrigan Shire Council Early Childhood Intervention Service (ECIS)** invites all parents of children with a disability aged 2 to 12 to attend the following FREE : Primary Care Group Triple P Stepping Stones

Where: The Finley Library meeting room, 223-229 Murray Street Finley 2713  
You have the opportunity to attend either the day session or the night session. This accommodates for the varying needs of families

Dates : October 28 <sup>th</sup>	times 10am -12	7pm -9pm
Nov 4 <sup>th</sup>	10am-12	7pm -9pm
Nov 11 <sup>th</sup>	10am-12	7pm - 9pm
Nov 18 <sup>th</sup>	10am- 12	7pm - 9pm

A short survey (approximately 20mins of time ) will need to be filled out prior to commencing the course

Contact Your local ECIS manager - Margaret Graham  
Ph : 0358 885 188  
Mobile :0407 503 902  
Email : [margareta@herriganshire.nsw.gov.au](mailto:margareta@herriganshire.nsw.gov.au)



Funded by the National Health and Medical Research Council, Australia



Interested In **The Defence Force**,  
Then Join the **Australian Air Force Cadets!**

## **419 Squadron's** ***\*Open Day\****



Saturday 14 November, 2015 @ 0900hrs (9am) – 1500hrs (3pm)

110 Sobraon Street Shepparton (Somme Barracks)

If you are Female or Male, aged between 13 and 17, you are invited to come to our recruitment and Open Day being held by 419 Squadron. You will find out about the Australian Air Force Cadets Organisation and how it can help you become a Cadet.

For more information on the Australian Air Force Cadets:

Barry Spencer Ph: 0417 532 275 Email: [sso.419sqn@aafc.org.au](mailto:sso.419sqn@aafc.org.au)

[www.aafc.org.au](http://www.aafc.org.au)



ITS BEGINNING TO LOOK LIKE CHRISTMAS

# The Finley Bowling Club

*invites you all*

# TOY RAFFLE EXTRAVAGANZA

## 20 November



Ticket sales begin at 6pm  
Raffle draw at 7:30pm

**TICKETS**  
\$1 each

Dear Mum or Dad,  
please be sure to  
mark the calendar  
for 20 Nov so we  
can have family  
time and win  
some toys

### ALL THE MOST POPULAR TOYS!

Lego's, dolls, Rc's  
and so much more!

### 45 Toys

### 6 Bicycles



Snack Menu Available

Phone the Bowlo  
03 5883 1324

Courtesy Bus Available  
Please call in advance

The Bowlo is located on the corner of the Newell and Riverina Highways in Finley